



RUGBY FOOTBALL UNION

PLAYER REGISTRATION FORM
EDITION 18 - VALID FROM JULY 2007

GUIDANCE NOTES FOR PLAYER REGISTRATION FORM

PLAYER DETAILS	SECTION 1	Name of Club for which player is applying for registration.
	SECTION 2	Player's details, including playing position.
	SECTION 3	Player's contact details.
	SECTION 4	Where the player's country of birth is not the UK and he is registering for a club at Level 1-4 (incl) or he is a contracted non-UK born player at any level, a photocopy of the passport (identity page with photograph) and valid visa, must be submitted.
PLAYING DETAILS	SECTION 5	Applications for registration at a Club at Levels 1 to 4 (incl), where the player last played in another union, must be accompanied by IRB international clearance from that union. Players wishing to register for a Club at Level 5 and below are not required to obtain IRB international clearance. For full details, see the RFU Registration of Players Regulations and Operating Procedures in the RFU Handbook. (Blank forms are obtainable from the Tournaments and Competitions Department. Tel: 020 8831 7993; email: nickycook@rfu.com)
	SECTION 6	Player's previous Clubs.
	SECTION 7	Where a player holds Effective Registration with another Club, a copy of the Notification of Transfer Form informing that Club that the player intends to seek Effective Registration with the applicant Club must be submitted. Where any Club wishes to register a player under the expedited registration regulation and that player holds Effective Registration with another Club, the agreement of the player's current Club to the player's registration with the applicant Club must be given in writing.
	SECTION 8	Evidence that the player's contract has expired or that the other party to it consents to the application for registration with the applicant Club or other evidence satisfactory to the RFU that the player may be registered with the applicant Club, must be submitted.
NON-EC PASSPORT HOLDERS	SECTION 10	Overseas player's arrival date in the UK, his town of residence and visa expiry date must be submitted. Levels 1-4 (incl): Where a player's country of birth is not the UK, a photocopy of the passport (identity page with photograph) and valid visa must be submitted. Levels 5 & below: Where a player's country of birth is not the UK and he is an amateur (see Section 12 below), neither a photocopy of the passport nor visa need to be submitted. If the player is not an amateur, a photocopy of the passport (identity page with photograph) and valid visa must be submitted.
	SECTION 11	Where a Club wishes to enter into a contract with a player, it must submit a copy of the registration form fully completed with the 'contract approval form' to the RFU for approval. Where a Club wishes to enter into a contract with a foreign player it must, in addition, submit to the registrar the work permit or other permit required by law or such evidence satisfactory to the Registrar that such work permit or other consent is not required. Both contract approval forms and copies of RFU model contracts, can be obtained from the RFU website, rfu.com.
	SECTION 12	NOTES FOR AMATEUR PLAYER - CRITERIA FOR DETERMINING AMATEUR STATUS For the purposes of playing Rugby Union in England, the following will be classed as material benefit, which if given to the player, will remove his amateur status: 1. Payment either directly or indirectly which is conditional on playing for the Club 2. Free accommodation/house of any kind from the Club or Sponsor 3. Air fare to and from UK was paid for by the Club or Sponsor 4. A complimentary car from the Club or Sponsor. Note: In the event that any amateur status information is not correct, and if the player is not an EU/UK citizen, you will be in breach of the UK Immigration Law and the player may be deported, or if the player is an EU/UK citizen and is receiving illegal payments, you will be in breach of UK Law and may be reported by the Inland Revenue. The Rugby Football Union, in the case of incorrect information, may suspend your Player Registration.
	SECTION 13	Player's declaration to be signed and dated by the player.
	SECTION 14	Club declaration to be signed and dated by a Club official.
GENERAL	I.	IRB Regulation 8. Eligibility to play for National Representative Teams. (England) 8.1 Subject to Regulation 8.2, a player may only play for the senior fifteen-a-side National Representative Team, the next senior fifteen-a-side National Representative Team and the senior National Representative Sevens Team of the union of the country in which: a) he was born; or b) one parent or grandparent was born; or c) he has completed thirty six consecutive months of residence immediately preceding the time of playing. 8.2 A player who has played for the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team or the senior National Representative Sevens Team of a union is not eligible to play for the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team or the senior National Representative Sevens Team of another union.
	II.	If the player is not a UK/EC passport holder and is at Levels 1-4 (incl) or is contracted at any level, the following must accompany the registration: (a) main passport number (together with photocopy of the identity page and photograph of the passport), (b) player's arrival date and (c) a completed clearance form from the last union. Copies of the player's work permit / visa must also be sent. For the definition of type of visa issued by UK immigration (A, B, C ,D, E, F & G), see Foreign Players Guidance Notes.
	III.	The Club is responsible for obtaining, if required, a work permit. For further details, please contact Work Permits UK (tel: 0114 2743303, fax: 0114 2743003, email: ents.workpermits@ind.homeoffice.gsi.gov.uk). If the player has parents or grandparents who have retained British citizenship, the player will be entitled to an ancestry visa. In this case he will not require a work permit, but will be designated a foreign player. This will be removed if/when he plays for England, England Saxons, England U21 or the England Sevens team (see note ii, Foreign Players Guidance Notes).

Continued overleaf

GUIDANCE NOTES FOR PLAYER REGISTRATION FORM

ONLINE REGISTRATION	<p>Online registration is available for those types of registrations for which it is suitable for those Clubs that wish to utilise it. In general terms, electronic registration can be simply effected for: players who, as at the date of registration, are not currently registered and there is no requirement to supply information additional to the Registration Form to the Registrar to effect registration and uncontracted players who are currently registered and there is no requirement to supply additional information.</p> <p>Clubs can find the relevant instructions and procedures to enable them to use the facility on the RFU website (www.rfu.com/clubs) or can obtain such instructions and procedures in writing upon application to their Registrar.</p> <p>When making an electronic registration online, all documentation must be retained including the signed form by the player and club for at least 12 months and must be made available to the Registrar or RFU within 14 days of written request.</p>
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FOREIGN PLAYERS GUIDANCE NOTES - JULY 2007 (VISAS/WORK PERMITS)

CATEGORY	STATUS	ENTRY CLEARANCE/ VISA TYPE REQUIRED (See Note)	WORK PERMIT	CRITERIA	FOREIGN PLAYER (See Note)
A	UK/EU/EEA National	None	No	None	No
B	Non-EU/EEA National married to EU/EEA National	Spouse	No	That he remains married	No
C	Non-EU/EEA National (who is a Commonwealth Citizen) with a UK-born grandparent who has retained their UK citizenship	Ancestry Visa (4 year visa) (See Note)	No	Grandparent must have retained UK citizenship	Yes
D	Non-EU/EEA National with Indefinite Right of Abode or in possession of UK Residency	Indefinite Leave to Remain	No	Confirmed on a case by case basis	Yes
E	Non-EU/EEA National wishing to play as a professional	Rugby Union Work Permit	Yes	Must have played international rugby within the last 15 months and meet other criteria	Yes
F	Non-EU/EEA National with restricted rights to work in the UK	1. Working Holiday 2. Student	No No	(For working conditions, please consult the Home Office)	Yes
G	Non-EU/EEA National visiting the UK	Visitor (6 months)	No	Not allowed to work (paid or unpaid) in the UK. Can play rugby as an amateur	Yes

FOREIGN PLAYERS: Limits as set out in the relevant competition regulations

Note:

Players granted UK Ancestry visas do not have entitlement to rights granted under Title III of the EC Treaty or the EEA Agreement. Foreign classification will be removed if a player plays for England U21, England Saxons, the full England XV or the England Sevens. For further clarification please refer to *Appendix C - Prevention of Illegal Working* issued by **The Home Office - Border & Immigration Agency**.

Copies can also be obtained from the **Tournaments and Competitions Department** (tel: 020 8831 7993, email: nickycook@rfu.com).

For further details on Work Permits, please contact Border & Immigration Agency (tel: 0114 2743303, fax: 0114 2743003, email: ents.workpermits@ind.homeoffice.gsi.gov.uk).



RFU

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Registration type (tick as appropriate): STANDARD (7 DAY) <input type="checkbox"/> EXPEDITED <input type="checkbox"/> LOAN <input type="checkbox"/> ENGLAND ACADEMY PLAYER <input type="checkbox"/>					
1 Club: _____ applies to the Registrar to register the player detailed below:					
2 Surname: _____		Forenames (in full): _____			
Home address: _____					
		Postcode: _____		Playing position: _____	
3 Phone numbers: H: _____ W: _____ M: _____		Email: _____			
Fax: _____					
4 Date of birth: DDMM 19YY		Town of birth: _____		Country of birth: _____	
If country of birth not UK, you may have to provide a copy of passport identity page (see notes)		Nationality: _____		Qualified to play for England: YES / NO	
5 If the player is coming from the jurisdiction of another Union, you may have to supply a copy of the IRB clearance form (see notes).					
6 If the player has NOT been previously registered, contracted to or played for any other Club, go to 9.					
Previous Club: _____		Union _____		✓ if contracted <input type="checkbox"/> ✓ if registered <input type="checkbox"/>	
				Date of leaving	
				DDMMYY	
				DDMMYY	
				DDMMYY	
7 Evidence that the player's current Club has been informed of this application, using the Notification of Transfer Form, MUST be attached.					
8 If contracted, evidence of release from the contract MUST be provided to the Registrar.					
9 If the player is a UK or EC passport holder, go to 11.					
10 If the player does not have a UK/EC passport, you may have to provide a copy of the passport and valid visa (see notes).					
Date of arrival in UK: DDMMYY		Town of residence in UK: _____			
Passport no: _____		Visa type (see notes): _____		Visa expiry date: DDMMYY	
11 For Contracted Players, you MUST send Contract details with the copy of this form that is attached to the contract.					
12 AMATEUR PLAYER DECLARATION: The Club and the player confirm that the above player is not in receipt of any of the material benefits outlined in the Guidance Notes of the registration form.					
Yes, the player is an amateur <input type="checkbox"/> No, the player is not an amateur <input type="checkbox"/> (If no, a contract approval form must be attached to this application)					
<small>Note: In the event that any amateur status information is not correct, and if the player is not an EU/UK citizen, you will be in breach of the UK Immigration Law and may be deported, or if the player is an EU/UK citizen and is receiving illegal payments, you will be in breach of UK Law and may be reported by the Inland Revenue. The Rugby Football Union, in the case of incorrect information, may suspend your Player Registration.</small>					
13 PLAYER DECLARATION: I certify that all the information on this application is correct and agree to abide by the laws of the game, the RFU rules, regulations and disciplinary requirements.					
Signature of player: _____			Date: _____		
Data Protection					
The RFU is fully aware that some people will only want to receive information from the RFU on rugby issues and, therefore, you can ensure that you only receive this type of information by ticking the appropriate boxes below. However, some people will want to receive other information and, therefore, there are three options set out below. If you do or do not wish to receive certain types of data, you should tick the appropriate box below; the RFU may also use such personal data for the following purposes:					
<ul style="list-style-type: none"> to send you by electronic mail (including email, SMS or image messages, etc) information about our official sponsors, their associated companies and their products and services which may be of interest to you. Tick here if you DO wish to receive such information. <input type="checkbox"/> to pass your details to our official sponsors, who may use them now or in the future and to keep you informed by post of their products and services and to compile market research information and statistics, e.g. Nike, O2, Ford, etc. Tick here if you DO NOT wish to receive such information. <input type="checkbox"/> 			<ul style="list-style-type: none"> to send you by electronic mail (including email, SMS or image messages, etc) other information about RFU tickets, products, special offers, opportunities and related service which may be of interest to you, e.g. TEL, RFU Travel, The Rugby Store, etc. Tick here if you DO NOT wish to receive such information. <input type="checkbox"/> 		
14 CLUB DECLARATION: I certify that all the information on this form is correct and I have confirmed the player's identity. Nothing that may effect the proposed registration has been omitted.					
I attach documents as required in sections: (Tick as appropriate) 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>					
Signature of Club official: _____			Date: _____		
Print name: _____			Contact number: _____		
ALL APPROPRIATE SECTIONS OF THIS APPLICATION MUST BE COMPLETED IN FULL. ALL INCOMPLETE FORMS WILL BE RETURNED, RESULTING IN DELAYED REGISTRATION. Additional information and relevant documentation as described must be submitted with the application (together with a stamped addressed envelope), retaining a full set of documentation for at least 12 months.					
Registrar's use only		Registration certificate no: _____		Registration date: _____	

YOU CAN NOW REGISTER PLAYERS ONLINE AT WWW.RFU.COM/CLUBS